

# **Minutes of Over Wallop Parish Council Meeting held on Thursday, 9<sup>th</sup> May 2019 in the Wallops Parish Hall at 7.30pm.**

Present: Cllr K Dixon – Chairman  
Cllr J Taylor Firth – Vice Chairman  
Cllr M Glover  
Cllr T Burden  
Cllr V Barnard  
Cllr C Smith  
Cllr D Boardman  
Richard Waterman – Parish Clerk  
Members of the Public – 11

Apologies: Councillor B Elliott and County Councillor Mr A Gibson.

**WELCOME.** Cllr M Glover welcomed everyone to the meeting.

## **DECLARATION OF OFFICE.**

The Councillors signed the Declaration of Office.

## **DECLARATIONS OF INTEREST.**

The Councillors filled in the declarations of Interest Forms.  
There were no declarations of interest recorded.

## **ELECTION OF CHAIRMAN AND VICE CHAIRMAN**

**CHAIRMAN** - Cllr J Taylor Firth proposed Cllr K Dixon as Chairman, this was seconded by Cllr D Boardman. There were no other nominations. All agreed. Cllr K Dixon was elected Chairman.

**VICE CHAIRMAN** – Cllr K Dixon proposed Cllr J Taylor Firth as Vice Chairman, this was seconded by Cllr D Boardman. The majority agreed. Cllr J Taylor Firth was elected Vice Chairman.

## **OUTGOING CHAIRMAN’S REPORT.**

Cllr M Glover gave the following report:

During the past year we have guided the allotment holders to form a committee who will then formalise and legalise tenancy agreements between themselves and the Parish Council.

I would like to thank Richard Quick and the committee for their cooperation with this. The allotments are now much improved, it is a cleaner and more secure site for everybody and will continue to attract new allotment holders.

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The traffic calming which has been in the pipeline for 20 years, now has an agreed trial period, which may well run for 12 months at the request of the Highways Directors – which is what we originally asked for and we are just awaiting the start date. Richard will confirm this with Jakub the project manager for Strategic Transport. Thank you to Cllr Forrest for all her efforts with this.

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The Cricket Pavilion and the Allan Evans Memorial Ground are all now legally covered for all users, having acted upon our insurer’s advice which has been followed meticulously by Cllr Forrest. Funding for the survey of the trees and subsequent felling of affected trees is in place and should be acted upon sooner rather than later, so that our insurance is valid should an accident occur.

Plans are ongoing for the refurbishment of the pavilion. Tony Burden has worked very hard on the plans, design and costings on our behalf, so I would like to thank Tony for that. The temporary shower still needs to be fitted. Grant funding to Over Wallop Parish Council has once again meant that the children of Over Wallop can book their summer tennis lessons in the village.

More dog bins and signage have been installed around the village, but dog fouling continues to be an issue along the footpaths and bridleways.

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I would like to thank Bob for continually ensuring that the Evans Close play area is maintained to the high standard that it is, a lot of his work goes unnoticed but is certainly appreciated.

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Plans for the refurbishment of the War Memorial are now running into their second year. We are currently awaiting a response from the War Memorial Trust regarding the success of a recent application to fund this. If successful, this will only account for a maximum of 50% of the total costs with further grant applications and fund raising required to complete the project.

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I am concerned that recent agreement to help support the village shop has been stalled. I believe that the village benefits enormously from having a shop and I know that the NALC guidance for local and parish councils indicates that parish councils can meet local needs, improve access for less mobile members of the community and create local employment. Although the shop is a Limited Company – the shareholders cannot make any commercial gain therefore I believe it cannot be classed as a commercial business. I know that both TVBC and HCC have provided grants themselves for the shop in the past, so the eligibility criteria of the shop association must have met with their approval. I do not believe that paying a private landlord from which you provide a community service is any different from paying any other service provider, such as energy for example. I hope that the Parish Council will be able to honour our commitment using alternative means to provide a grant - such as the Localism Bill 2010 or the Local Government act of 2000, either of which would enable the grant to be given. I know from the many phone calls I have had from villagers, that this issue far outweighs the spending of funds on other projects as there would be significant disadvantages for local people should this important service stop.

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I would like to thank those of you, whether Councillors or members of the public that have supported the work of the council over the last 12 months and myself personally. I would also like to thank Tony Hope who has recently retired after a long period of service to the community for which we are all very grateful.

I have been very pleased to have received some very positive feedback from the parishioners and although I have stood down as Chairman of Over Wallop PC I have been persuaded to stay on as a Councillor.

Kate, I would like to wish you as our new Chair and the new committee members all the very best.

The Clerk read out two letters received from parishioners. One from the Allotment Committee thanking Mrs T Forrest for all the hard work she has done and the other from Mr D Flippance thanking Cllr M Glover and Mrs T Forrest for all the sterling work they have done.

## **END OF YEAR FINANCIAL REPORT**

The Clerk produced the end of year financial report and explained each item.

Cllr J Taylor Firth proposed that the parish Council adopt the Accounts for the year 1<sup>st</sup> April 2018 to 31<sup>st</sup> March 2019. This was seconded by Cllr T Burden. All agreed.

OVER WALLOP PARISH COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31<sup>ST</sup> MARCH 2019.

2017/2018		2018/2019
£	RECEIPTS	£
32,000.00	Precept	32,000.00
5.04	Bank Interest	5.06
41,028.48	106 Money/Donations	
850.00	Grants Parish Hall insurance	850.00
470.00	Sports Field Lettings	100.00
10,092.74	VAT Refund	3,445.84
2,315.19	Refunds	322.09
	Allotments	409.00
<u>86,761.45</u>		<u>37,131.99</u>
	 PAYMENTS	
950.53	Administration and Web Site	741.62
5,580.00	Staffing Costs	5,580.00
835.00	Audit Charges	955.00
51.00	Subscriptions	51.00
2,253.84	Insurance	2,295.61
1,329.21	Village Hall	
203.20	Flashing Speed Signs	874.50
8,546.74	Street Lighting (New SL £6,717.29)	2,053.17
	Storage	120.00
41,395.34	Play Area	447.50
1,284.59	Pavilion	414.57
5,763.68	Sports Field - Grass/Maintenance	1,581.01
	- Trees	3,145.00
	Village Clock	548.00
50.00	Section 137 Payments	50.00
44.00	War Memorial	6,308.80
4,728.81	Village maint/Footpaths	2,782.00
11,244.86	VAT on Payments	2,064.92
275.50	Dog Bins	275.50
191.00	Allotments	2,987.18
<u>84,727.31</u>		<u>33,275.38</u>
£		£
21,429.08	Opening Balance 1 <sup>st</sup> April 2018	23,463.22
86,761.45	Plus Income	37,131.99
<u>101,190.53</u>		<u>60,595.21</u>
84,727.31	Less Expenditure	33,275.38
<u>23,463.22</u>		<u>27,319.83</u>

Bank Accounts 31/3/2019  
Current Account = £17,267.43  
Deposit Account = £10,052.40  
= £27,319.83

### **ANNUAL GOVERNANCE STATEMENT 2018/19**

The Clerk read out the Annual Governance Statement 2018/2019 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement. The Annual Governance Statement was approved by the parish Council. Proposed by Cllr J Taylor Firth and seconded by Cllr M Glover. Cllr M Glover and the Clerk signed the relevant paperwork.

### **CLLR K DIXON – CHAIRMAN**

Cllr K Dixon thanked the Parish Council for electing her as Chairman. Cllr K Dixon thanked Mrs T Forrest for all the background work she has done during her time as a Parish Councillor and Cllr Mr M Glover for his term as Chairman.

### **MINUTES OF THE PREVIOUS MEETING**

The Chairman signed the minutes of the March meeting as a true record. Proposed by Cllr T Burden, seconded by Cllr J Taylor Firth.

### **MATTERS ARISING FROM THOSE MINUTES**

WALLOPS VILLAGE SHOP – The Clerk stated that there is uncertainty over the legality of the payment to the Wallops Shop because of its use for running expenses and because it is partially to be used as a retrospective payment. The Parish Council have not yet carried out due diligence by viewing the previous accounts.

The Chairman stated that the Parish Council agree that the Wallops Shop needs support to secure its future, a way forward needs to be found. The Chairman proposed that a Parish Councillor join shop management committee. Cllr D Boardman stated that he would like to take on the role.

### **PLANNING.**

19/01125/TREEN – Fell 7 Ash Trees – Suddern Farm House, Station Road – SUPPORT.

### **FINANCE.**

#### **CHEQUES AND PAYMENTS ISSUED IN MAY 2019**

R.N. Waterman	Wages – May	465.00
Came and Company	Insurance	190.14
TVBC	Installing Dog Bins	2,005.20
R.N. Waterman	Expenses	21.75
<b>Total Payments</b>		<b>£2,682.09</b>

#### **INCOME:**

TVBC ½ Precept	= £16,000.00
CIL Payment	= £ 4,005.42
	<b><u>£20,005.42</u></b>

#### **BANK ACCOUNTS BALANCES.**

After above movements	
Current Account	£ 30,661.88
Premier Interest	£ 10,041.91
Sports Account	£ 1,000.00
Allotments	£ 735.84
	<b><u>£42,439.63</u></b>

The Clerk explained the CIL (Community Infrastructure Levy) payment that has been received, this replaces the old 106 Agreement attached to development.

### **PARISH HALL.**

Cllr J Taylor Firth reported that the Parish Hall accounts for the year 2018/2019 have shown a profit of £968. On average the Parish Hall has an income of £936 a month with an average expenditure of £880. The main expenditure is on energy and building maintenance. The Parish Hall has £19,300 in the bank of which £10,000 is earmarked for the store extension.

### **HIGHWAYS.**

- The Highways Directors would like an agreement that the original suggestion of a 1 year period for the length of the trial not 6 months. This was thought acceptable as it would give a good indication over all seasons.
- The scheme proposal is being forwarded to the HCC Executives for agreement at their next meeting.
- The turning area at Over Wallop end of Salisbury Lane – The Implementation Team have been in contact with householders, who have given their provisional agreement to use their driveway.
- Initially Highways stated that for the scheme to be made permanent, a reduction of 5% of all traffic through the village would be needed. Highways have indicated that they now see any reduction in traffic through the village a success – the Chairman asked for this to be confirmed.

### **LEISURE.**

Cllrs D Boardman and C Smith offered to take on leisure.

PAVILION – Cllr D Boardman will arrange with Cllr M Glover to meet at the Alan Evans Memorial Ground for a handover and liaise with the Clerk to view the paperwork. The Parish Council will push on with installing the shower in the referee changing room.

TREES – The Chairman asked the Clerk to organize a meeting with Lee from Tree Technique for the Parish Council to walk around the Alan Evans Memorial Ground to look at the trees.

### **MEMBERS OF THE PARISH/PUBLIC.**

Mr T Hope stated that it was good to see some new faces on the Parish Council and wished them well for their term of office. Mr T Hope stated that he has now retired from Council life after serving 52 continuous years on Parish and Borough Councils.

Mr T Hope stated that one of his last duties as a Borough Councillor is to present a cheque to the Cricket Club for the Sight Screen. Mr T Hope reminded the Parish Council that grants will continue to be available through the Borough Councillors Community Grant scheme.

Mr P Hope wished the Chairman and Parish Councillors all the best in their new roles. Mr P Hope suggested that the Parish Council look into changing the name of Station Road to Water Lane. Mr T Hope did not agree.

The Parish Council were asked for information on the traffic calming trial. It was pointed out by a Parishioner that all the information is on the HCC web site.

One of the old concrete column street lights that is not working in Pound Road was discussed. Someone has taken away the internal wiring. The Clerk will ask SEB for a quote for replacement.

**CLOSE OF THE MEETING**

The Chairman thanked everyone for coming and closed the meeting.

**DATE OF THE NEXT MEETING.**

The Parish Council discussed and agreed to move the Parish Council meetings to the first Thursday of each month, starting in June 2019. The dates for the remainder of the 2019 meetings are as follows:

6<sup>th</sup> June

4<sup>th</sup> July

1<sup>st</sup> August

5<sup>th</sup> September

3<sup>rd</sup> October

7<sup>th</sup> November

5<sup>th</sup> December